



## Cultural Partners Connect Guidelines

Welcome to [ArtsFund's](#) Cultural Partners Connect: an inclusive, professional space created for Washington arts and culture administrators to connect, collaborate, and share resources. We believe that the arts bring people with different experiences together and that convening is essential for healthy communities, promoting equity by centering those most impacted by systemic oppression, including Black, Indigenous, People of Color (BIPOC); LGBTQ+; and people with disabilities. The following guidelines intend to fulfill this mission.

**Third party contracted Moderators will engage and post in Cultural Partners Connect on a regular weekly basis.**

**Guidelines were adapted from the Nonprofit Association of Washington:**

- 1) **Use Appropriate Conduct.** Always engage in professional, welcoming, and respectful dialogue. We uphold a zero tolerance policy on harassment, bullying, discrimination, insulting, and vulgar behavior. Harassment includes, but is not limited to; deliberate intimidation, disruption of conversations, personal attacks, profanity, racial slurs, insults, or the use of sexual or discriminatory imagery, comments, or jokes. The Moderators reserve the right to delete posts that contain any of the above and/or remove users who are not being respectful to others.
- 2) **Confidentiality and Non-Disclosure.** Be mindful and authentic when posting in the channel. Do not share any information posted by others without the explicit consent of the original poster; always provide credit and sources. We want this space to remain judgment-free and collaborative, so please do not take screenshots of messages or disseminate information shared in this space with the intent to embarrass or draw attention to a fellow member of the community.
- 3) **Do not solicit.** This is a shared, professional community space dedicated to connecting, collaborating and sharing resources and not one to market your organization or product. Please do not promote your business, self-advertise, sell a product and/or ask for donations. If you have an event that will benefit this community (training event, course, workshop, discounted ticket etc.), please share your content in the appropriate channel.



4) **Private vs Public.** Respect everyone's privacy. The information shared in the channels may be sensitive. Shared conversation and resources in either the public or private channels should remain in the channel of origin and not move outside the channel and/or network.

5) **Transparency.** Please note that activity and engagement on Cultural Partner Connect is analyzed and sourced for data and used only to help improve future programming. **The ArtsFund Programs Coordinator manages the Moderators and will oversee the channel. ArtsFund staff who administer the network will be present and occasionally post in the public channels.**

6) **Moderators, Notices, and Termination.** The Moderators are third-party, part-time contractors who will be available to engage with the community, provide support, distribute resources, and ensure the channel is safe and welcoming for all. Moderators will also share and post content in the channel on a weekly basis. Please be advised that the Moderators are also regularly managing content and monitoring channel activity to ensure the guidelines are being upheld. If you violate the guidelines, you will be issued a warning or potentially removed from the channel. If you have any questions regarding the guidelines and/or the channel, please contact the Moderators directly on Slack: **Ashlee & Fabienne**

The best work comes out of great relationships. Honesty, respect and gratitude are the keys to a great relationship. Therefore we have an interest in treating each other with these values at all times. As much as our guidelines are important, what truly binds us is our drive to do great work with great people and to develop a relationship of mutual respect and trust.