

ARTSFUND DEMOGRAPHIC DATA USE STATEMENT

ArtsFund understands that collecting demographic data from your staff and board can present both logistical and personal challenges, especially if your organization is composed of and/or centers members of marginalized communities. The project of defining identity can be complicated, and we acknowledge that demographic forms rarely reflect the intersectional complexity of lived experience. We want the experience of applying for this grant to feel safe for you and your community. To that end, we are sharing more information about why we ask for this data, how it's used, and how it's stored.

WHY WE ASK

The Community Accelerator Grant is intended to serve Washington's arts and cultural sector as a whole, and organizations that are led by and serving BIPOC, LGBTQ+ people, people with disabilities, and people located in rural areas – communities that have often been the furthest away from large-scale philanthropy – will be given consideration for advancing representation in these areas. Asking questions about the communities your organization centers and collecting demographic data about your board and staff allow us to better fulfill this goal and distribute funding with the care and intention that an investment like this deserves. We encourage you to answer these questions as completely as you feel comfortable doing. Participation is voluntary, and we respect that organizations and individuals define their identities in diverse and nuanced ways.

HOW IT'S USED

The demographic data you provide as part of your Community Accelerator Grant application will be reviewed by ArtsFund staff. The data will then be shared with our Community Advisory Panel, a geographically and demographically diverse group of cultural and philanthropic leaders assembled with the purpose of ensuring decision-making is as close to communities as possible. Data shared with the Community Advisory Panel is presented in a manner intended to prevent identification of individual organizations or individuals. If you choose to provide demographic data, it will be factored into your organization's award consideration. If you choose to answer demographic data questions with "Do not know/prefer not to answer," you will not be penalized, but demographic representation will not be factored into your award consideration.

HOW IT'S STORED

Your application data will be stored in ArtsFund's grant application platform, Zengine, which is owned by Submittable. Submittable maintains a robust set of security policies and procedures. You can learn more about their data security [here](#). Data backups will also be stored on ArtsFund's secure internal shared drive. ArtsFund retains application data for as long as necessary for grant administration, auditing, and evaluation purposes and securely deletes the data when it is no longer needed for those purposes.

WHO HAS ACCESS

ArtsFund staff have access to application data. Application data is also shared with Allen Family Philanthropies. ArtsFund and Allen Family Philanthropies use application data as a valuable tool to track changes in the arts and cultural sector over time, identify areas of greatest need, and evaluate our own impact. Raw application data may be shared with ArtsFund and Allen Family Philanthropies' contracted research and evaluation partners for these purposes pursuant to a confidentiality and data usage agreement that is no less protective than those imposed on ArtsFund and Allen Family Philanthropies with respect to such information. Demographic data may be shared in aggregate in communications about this grant program and may be used to inform future grants, research studies, and advocacy efforts. Except as set forth herein, individual organizations' demographic data, including responses to "centering" questions, will not be shared with other parties or published without your organization's consent. ArtsFund does not sell or otherwise monetize applicant data. All third-party partners are required to maintain confidentiality and are prohibited from using the data for purposes outside the scope of their contracted work. While ArtsFund and its partners take reasonable and appropriate measures to protect applicant data, no data storage or transmission system can be guaranteed to be completely secure. Notwithstanding the foregoing, ArtsFund may disclose application data if required to do so by law, regulation, court order, or other legal process.